

LEGAL NOTICE: The Shelton Economic Development Corporation is seeking to engage a consultant to assist with the preparation of the Annual Update of the 5-year Comprehensive Economic Development Strategy/Economic Development District (CEDS/EDD) for the Naugatuck Valley Corridor. Services related to grant preparation for supporting funding and grant reporting will also be required during the contract period of approximately one year and may extend for the period of funding provided by the U.S. Economic Development Administration (EDA).

**Request for Qualifications
Comprehensive Economic Development Strategy – Annual Update Preparation**

The Consultant will be evaluated and selected based on past local experience, the capacity and capability to perform the work within the time allotted, past record of performance in preparing Comprehensive Economic Development Strategies and the Annual Update, and knowledge of U.S. EDA grant requirements including various reports, and the estimated cost. Technical assistance for preparation of supporting grants and related reporting will also be required of the successful consultant. Final cost and scope of services will be negotiated with the successful firm.

Five (5) copies of a letter of interest, together with general information on the firm and any proposed subconsultants, experience of the firm(s), and resumes of key personnel should be addressed to: Paul J. Grimmer, President, Shelton Economic Development Corporation, 25 Brook Street, Suite 203, Shelton, CT 06484. The submission shall be limited to 15 pages, which may be stapled or clipped, not bound and with a soft cover.

The SEDC email is: p.grimmer@sheltonedc.com

All letters of interest must be received no later than 4:00 PM on Wednesday, August 10, 2022 at the Shelton Economic Development Corporation, 25 Brook Street, Suite 203, Shelton, CT 06484. Responses received after this date will not be considered.

The Shelton Economic Development Corporation is an Affirmative Action/Equal Opportunity Employer

Paul J. Grimmer, President
Shelton Economic Development Corporation